



Duclos News

September 2017

www.duclosschool.ca T: 780-826-3992 Email: duclos@nlsd.ab.ca

“Developing Mind and Character in a Safe, Caring and Learning Environment”



Welcome Back! SHINE with us!

We welcome you to Duclos School for the 2017 - 2018 school year. We welcome new students and families to our school and to the Bonnyville community. The staff of Duclos School looks forward to the new school year and to providing a great school experience and successful year for your children.

The staff at Duclos School works together with students and parents to create an environment that is safe and caring, with many opportunities to SHINE! Duclos School is a supportive, open and inviting school. Duclos is a place to enjoy learning, laughter, and school life. We want success for all students.

We value the support and contributions of parents and families. We believe in open communication and parents are always welcome. Please feel welcome to stop by the school or to contact us.

Duclos School is proud to be part of the Bonnyville community for over 100 years. We look forward to new opportunities and adventures, and to the joy that comes from learning new things and being part of the Duclos Family.

We wish everyone the best school year ever in 2017 - 2018!

Duclos School Student and Parent Handbook 2017 – 2018

For a great overview of information, policies and procedures *****All About Duclos School***** please see our school Handbook. We sent out links on Facebook and Twitter for you to follow. Or please visit our website: duclosschool.ca Click on documents to see the Duclos Handbook.



Upcoming Events

September 18 to 21
4ME at C-School

September 21
Hot Lunch – Happy Valley

Super Family Literacy Night –
6:00 pm to 7:30 pm

September 22
No School – IPP Day

September 25 to 28
4IS at C-School

September 26
School Council Meeting at
6:00 pm

September 27 to 29
Safely on Board – Bus Safety
Workshops

September 28
Hot Lunch – Lakeland Grill

Duclos Spirit Day – wear
school colors

Duclos Annual Cancer Run
and Walk at 2:00 pm

Welcome Back to School Family Literacy Night



Duclos is excited to be hosting Family Literacy Night on Thursday, September 21 from 6 p.m. to 7:30 p.m. There will be literacy activities for the whole family to enjoy, including a story with milk and cookies. Welcome back to school. Let's all read together! See you on the 21st!

Medical Alert

If your child has any special medical needs or allergies that we should be aware of please notify the school about it as soon as possible. **Remember: We are a PEANUT FREE School!**

Duclos School Council 2017 - 2018

The Duclos School Council goes by many names. In the past it was called PAC or Parent Council. The main purpose of this group is to advise and assist the administration to provide the best opportunities for all the students enrolled in the school. Every parent or guardian is a member of the School Council and when motions are made they are on behalf of every member. The Council meets with the administration approximately once a month during the school year. It is a great opportunity to work alongside the administration to set goals that will benefit the entire school population. It would be great to see everyone on September 26th, 2017 at 6:00 pm for the first School Council meeting of the school year. We will have elections for the chair position and decide on fundraising projects for the coming year.

Thanks,
Wendy McInnes
Current Chair of the Duclos School Council

Students & Parents check in or check out at the office:

As part of our concern for the safety and care of all students, all students must be checked in and checked out at the office when arriving late or leaving early. Always check in at the school office if you pick up your child or drop off your child during the day.

September 29
Orange Shirt Day

October 2 to 5
4L at C-School

October 5
Hot Lunch – A&W

Lifetouch Picture Day

October 6
No School – Family Day

October 9
No School – Thanksgiving Day

October 10 to 13
4M at C-School

School Clothing

Coming in October! Watch for details coming home about the Duclos School clothing order for 2017 – 2018. Catch the Duclos Spirit!

Concession

Daily concession is available to students from 11:59 am - 12:15 pm

Hot Lunch

Hot lunches will be available each Thursday. Please pay online.

Milk Program

Duclos School milk program begins on September 19th. Please pay online.

Parents, Volunteers, and Guests:

Duclos School welcomes and encourages parents to help in classrooms and at school events. Parents arrange volunteer time with the teacher. We need to know who is in the school at all times. Volunteers and guests must check in and check out at the office.

Drop Off and Pick Up Times at Duclos

The first bell rings at 8:40 am – this is the time for students and staff to go to the classrooms.

Classes begin at 8:43 am with morning activities and attendance; please have students at school by 8:40 am.

The day ends at 3:20 pm, this is when children should be picked up, this is when the school day ends. Teachers do not let the children go early without prior arrangements.

In the morning the doors are opened in three locations at 8:15 am: the main front door, the middle door facing 52nd avenue, the kindergarten door at the east end. These three doors open at 8:15 am and remain open until 9 am. After 9 am the only door open during the school day is the main front door by the school office. In the afternoon the same three doors are opened at 3 pm.

We welcome all our children and will not leave them outside unattended. Please drop your children off between 8:15 am and 8:40 am. Please note that the doors are not open earlier than 8:15 am. Students are expected to wait inside at the entrances until our staff has arrived and supervision begins. We have supervision inside the school after the doors open and up to 8:40 am when children are with their teachers in the classrooms. Thank you for your cooperation.

Student Attendance:

All students are to be at school each day by 8:40 a.m. and to remain at school until dismissal time at 3:20 p.m. We encourage and expect students to arrive on time. This is good for the students and helps to avoid disruption to others when there are late arrivals.

A student may not leave the school before dismissal time at 3:20 p.m. without parent / guardian permission. Parents picking up a child early for medical or dental appointments must notify the teacher. Parents are to stop at the school office prior to picking up the child at the classroom. Teachers and the office communicate about absences.

Parents notify the office at [780-826-3992](tel:780-826-3992) when a child will be absent. Voicemail is available from 4:00 p.m. to 8:30 a.m. to leave messages. This is important to ensure the safety of students and to let the school know where children are. We work to ensure the safety of students.

Regular attendance at school is essential to maximize student growth and achievement. We want all students at school and on time every school day. We are happy to have them here and want them to be successful.

Duclos Absentee / Late Check:

If the school is not aware of a student's whereabouts, we have a regular safety check. If the school does not know where a late or absent child is, we call to confirm the whereabouts of the child. This is for the care and safety of all students.

The first bell rings at 8:40 a.m. This is when students and staff go to the classrooms. At 8:43, teachers begin morning routines, including checking student attendance. At 8:48 the first class begins. A student is considered late if they arrive after the teacher has completed morning attendance. After the attendance check is completed, the office looks at the attendance for each classroom and the call out begins. Parents are contacted if they have not notified the teacher or the school office of an absence. We are checking to be sure we know where each child is. The automated School Messenger System will call out to all contact numbers. If not answered, the office will continue to call.

Handicapped Parking Stalls

There are two handicapped parking stalls at Duclos. One at the east end doors by the Kindergarten rooms. One on 52 ave near the main doors. Please respect these parking stalls, they are needed daily by students and families. Thank you.

School Messenger

Northern Lights Public Schools is pleased to announce that it now has a communication tool for parents that is consistent from classroom to classroom and school to school.

School Messenger will allow all Northern Lights schools to send messages to parents and/or students by using the contact information they provided to the school when they registered.

This will include automated attendance messages when students aren't at school and their absence hasn't already been reported by a parent or guardian. It will also include general messages from the school and division such as school newsletters and invitations to upcoming events.

School Messenger allows the division, schools or individual teachers to send messages to parents in a variety of ways, including voice messages to phones, text messages, and emails.

There is also a School Messenger app that will allow teachers to communicate directly with parents/guardians and/or students, individually or in groups. The app will also allow parents or students to indicate which ways they would like to be contacted (email, voice, text), in which circumstances (general messages, attendance, and emergencies).

Through the app, parents will also be able to see all of the messages that have been shared for each of their children. So parents with multiple children, who may be attending different schools, can see all of the messages they have received by simply checking the School Messenger app.

The app also allows users to turn on push notifications in the settings, so they will know immediately when they have received a message.

Northern Lights has already started training staff on how to use School Messenger for attendance and sending school messages. We hope to complete that training and have School Messenger in use at every school by the end of September.

Once School Messenger is in place at the school level, our focus will shift to providing teachers with the training and resources they need to effectively use the classroom communication tools that are available to them through School Messenger. This may take some time and we thank everyone in advance for their patience and co-operation while we work through this process.

What do parents need to do?

There are three things parents can do to help us implement School Messenger more efficiently and effectively:

- ❖ Ensure your contact information is up-to-date at your child's school. You will need to have an email address on file to receive messages via email or through the app, and a cell phone number on file for text messages.
- ❖ In order to receive text messages, School Messenger requires you to opt in. If you have provided your school with a cell phone number, you will receive a message from School Messenger (it will appear as a short code - a five digit number - on your phone). The message will ask you to text "Y" if you wish to receive text messages from your child's school. We will be enabling text messaging soon, so if your number is on file, you should receive a message within the next couple of weeks.
- ❖ Download the School Messenger app and create an account. Make sure you use the same email address as the one that you provided to your child's school. The app will allow you to set your contact preferences.

Orange Shirt Day in Northern Lights Schools - September 29, 2017

Orange Shirt Day is a legacy of the St. Joseph Mission Residential School (1891-1981) Commemoration Project and Reunion events that took place in Williams Lake, BC in May 2013.

Orange Shirt Day events commemorate the residential school experience, to witness and honour the healing journey of the survivors and their families, and to commit to the ongoing process of reconciliation.

A former student of the St. Joseph Mission Residential School, Phyllis (Jack) Webstad told her story of her first day at residential school when her shiny new orange shirt, bought by her grandmother, was taken from her as a six-year old girl. The annual Orange Shirt Day opens the door to conversation on all aspects of Residential Schools. It is an opportunity to build understanding about the effects of Residential Schools and the legacy they have left behind. Every Child Matters, even if they are an adult, from now on.

The date was chosen because it is the time of year in which children were taken from their homes to residential schools, and because it is an opportunity to set the stage for anti-racism and anti-bullying programs in our schools.



My Parent Read the Newsletter Contest

Students - Ask your parents to read the newsletter, and fill out this entry. Please return this entry to Duclos School.

Entries go into a draw and lucky winners choose a prize from the Treasure Box at the assembly. Good Luck! If you have an electronic emailed newsletter, you can print and send in the entry, or just send in a note paper with:

Student's Name: _____

Classroom: _____

Parent's Signature: _____

Thank you for your generosity!

Express Pizza made a generous donation in support of the Duclos breakfast program. Thanks for \$250 for our breakfast program.

Thank you Boston Pizza Operation Education Program! Through receipts brought in to Duclos we were able to raise \$251.32 for our accessible playground.

Thank you Lakeland 2000 Lions Club for your generous donation of \$1500 for our accessible playground.

Thank you to the Heart and Stroke Foundation. Our Jump Rope for Heart held last May gave Duclos a \$565.32 share of the money raised. This will support our accessible playground.

Lifetouch School Photos annual rebate back to the school gave Duclos \$473.00. This money will support our accessible playground. Thank you!

Eating a Healthy Breakfast

With our busy lifestyles, breakfast is often the first meal we skip. Why is breakfast important? A balanced breakfast provides fuel and nutrients for our body and mind to function. Studies show that children who eat breakfast participate in more physical activity, do better in school, and experience a better mood. Continually missing breakfast can be harmful to your child's ability to learn and interact well with others. We know that healthy breakfast habits are linked to more energy and better learning. Take time for breakfast – the rewards are long-term.

Tidbits

School Bus Zones

Reminder to parents that our bus zones are in effect from 8 – 9 a.m. and 3 – 4 p.m. Please do not park in the designated school bus zones during these times. Thanks for helping our buses move easily and for respecting the bus zone. For your convenience, there is a parent drop-off and pick-up lane on the west side of school.

School Fees

If you have not yet paid your school fees, please be sure to do so as soon as possible to ensure that your child receives their school supplies.

For your convenience please sign up for School Cash Online: <https://nlsd.schoolcashionline.com/>

Or ask about it at the office.

Duclos Annual Cancer Run and Walk



We are excited to be participating in the Duclos Annual Cancer Run and Walk. This will take place at Duclos School on September 28 from 2:00 pm – 3:00 pm. All funds raised will be going to the Bonnyville Community Cancer Centre. Fundraising events are a special way to honor and support our loved ones and all Albertans facing cancer. Together, we can bring about change and accelerate discovery. Please return forms and donations by September 29th. Thank you for your support!

Roots of Empathy – Sponsored by Cenovus

Roots of Empathy has been delivered to Grade 4 students in Duclos School for the past several years. “Roots of Empathy is an evidence-based classroom program that has shown significant effect in reducing levels of aggression among school children while raising social/emotional competence and increasing empathy.

“At the heart of the program is an infant and parent who visit the classroom every three weeks over the school year. A Roots of Empathy Instructor coaches students to observe the baby's development and to label the baby's feelings. The instructor uses the baby to help children identify and reflect on their own feelings and the feelings of others. This "emotional literacy" taught in the program lays the foundation for more safe and caring classrooms and schools.

If you would like more information on becoming a Roots of Empathy instructor please come into the school and chat with Miss Hesterman or simply call the school.

Read to Succeed



As the great children's author Dr. Seuss said: “The more you read, the more you know.”

Duclos School believes that all students must read at home and at school every day.

Duclos School promotes regular at home reading for all students. Reading is a partnership between home and school. We want to increase students out of school reading. We want our students to become independent readers who read for fun, pleasure and information. At home reading is a critical part of language learning. To improve reading skills students need regular practice. Daily at home reading puts students on the path to developing a strong reading habit. We encourage you to **“READ TO SUCCEED”** with your children and work with them to become life-long readers who love books and love to read! Read with your children every day. Come to our Family Literacy Night on Monday, September 21 from 6 pm to 7:30 pm.

Please Respect the Crosswalks. Thank you.

Please use designated crosswalks. Do not cross 52 avenue at any other location. It is dangerous to have children or adults crossing between vehicles or between buses.

52 avenue is very busy at drop off and pick up times. For everyone's safety, please use the crosswalks.

School Cash Online – Important Message

Northern Lights and Duclos School Cash Online system is up and running for the 2017-2018 school year. You can order online at <https://nlsd.schoolcashionline.com/>

Or you can go directly to this website by clicking the link for School Cash Online from our school website: <http://duclosschool.ca/>

Signing up for your School Cash Online account is easy. You need your child's Alberta Student Number (ASN). You can get this number by calling our school office, or find it located on the student's progress report, or ask your child's teacher. New items will be added to the School Cash Online system as we go through the year: field trips, school clothing, skiing, swimming, etc. You can pay your child's school supply fee with School Cash Online.

Indigo Adopt a School

Please get signed up now and enjoy the convenience. Call and speak to Elaine or Carmen for more information or to ask questions: 780-826-3992. We invite you to join in making a difference in the lives of the children at Duclos by supporting us in the upcoming Indigo Adopt a School program.

There are three ways that our community can support our school online at adoptaschool.indigo.ca.

1. *Book Bonus*: For every two books you donate to our school online, the Love of Reading Foundation will donate a bonus book, up to 100 books!*
2. *Tell a Story, Give a Story*. Every time you post a story to our Adopt a School profile, the Love of Reading Foundation will donate one book in support of our school library, up to 20 books!
3. *Adopt a School Story Contest*: "Heart" your favorite story to help a school for a chance to win* big! The five most-loved stories in each province will be entered into a random draw for a chance to win a \$2,500 Indigo eGiftcard to purchase books for their adopted school. The remaining four top "hearted" schools in each province will win a \$500 Indigo eGiftcard to purchase books! Choose wisely because you only get one shot to "Heart" a story!

Our school is going to receive every dollar raised to support our library and a 30% discount off books when we shop at Indigo, Chapters and Coles using program donations. Please visit adoptaschool.indigo.ca from September 16 to October 8 to show your support for our library!


Sacramental Preparation

St. Louis Roman Catholic Parish would like to invite all parents of baptized children who wish to receive the Sacraments of First Reconciliation, Confirmation and First Holy Communion to an information meeting. This sacramental preparation is for children in or above third grade. The Parent Meeting will be held: **Thursday, September 21 at 7:00 pm. In the Main Hall, St. Louis Parish Hall**

Please bring a copy of your child's baptismal certificate. \$60 for your child's books, materials and retreat. (\$20 per sacrament) If you have any other questions, please call or text Monique at [780-812-5879](tel:780-812-5879).



Safe and responsible
Help others
Independent
Never give up
Empathy



Shine with us!

Positive Behavior Supports for Duclos Students: “Be Respectful; Be Responsible; Be Safe”

At Duclos we have a positive social culture with common language, common experiences, and common vision and values. We believe in a school-wide positive behaviour support system. With this approach we teach and address behaviours in a supportive way to preserve the dignity of children. We seek to achieve social and academic success for all students.

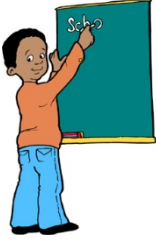



The Duclos mantra, “SHINE!”, is used daily with students as a teaching tool at school, and at home. It is a quick reminder for students, staff, family and visitors about what Duclos stands for and how we can all SHINE!

The Positive Behaviour at Duclos School chart (page 10 of the newsletter) is used to reinforce and teach students to be respectful; responsible; and safe in all areas of our school. It is used as a regular teaching tool in the school and can be used to reinforce positive behaviours at home. This chart was created with input and support from students, parents, and staff. These tools are used as a model for positive behaviour by everyone at Duclos and all our families and visitors.



Positive Behavior At Duclos School



Duclos School	Be Respectful	Be Responsible	Be Safe
 <p>Classrooms</p>	<ul style="list-style-type: none"> Active learning Attentive listening Inside voices Wait your turn Be kind and helpful 	<ul style="list-style-type: none"> Follow instructions Be there be ready Show self-control Care for property of self, others and school Try your best 	<ul style="list-style-type: none"> Hands to yourself Wear inside shoes Ask to leave the room Listen to staff Walk
 <p>Playground</p>	<ul style="list-style-type: none"> Share and take turns Use kind words Be a good friend Hands and feet to self 	<ul style="list-style-type: none"> Take care of property and Nature's Garden Return equipment Keep school yard clean Come in when the bell rings 	<ul style="list-style-type: none"> Play safe Stay in assigned zones Hands and feet to yourself Report injuries to an adult Use equipment and toys properly
 <p>Bathrooms</p>	<ul style="list-style-type: none"> Flush the toilet Be patient Line up and knock before entering Clean up after yourself 	<ul style="list-style-type: none"> Take 2 <ul style="list-style-type: none"> 2 minutes in the bathroom 2 pumps of soap 2 pumps of paper towel Be independent Wash hands for as long as it takes to sing the ABC's 	<ul style="list-style-type: none"> Wash your hands – Sing the ABC's Clean up your mess Walk to and from the bathroom Keep your feet on the floor
 <p>Hallways/Bootrooms</p>	<ul style="list-style-type: none"> Walk and talk quietly Stay within personal space Wait your turn Hands and feet to self 	<ul style="list-style-type: none"> Keep bootrooms clean Keep hallways clean Place footwear neatly on the shelf 	<ul style="list-style-type: none"> Walk on the right hand side Keep feet and shoes on the ground Use your hands to put your shoes away

